

**ACTION ITEM** indicated by yellow highlighting

Susan Ainsworth Smith opened the meeting at 6:40 pm

Present: Delleen Kompkoff, Susan Ainsworth Smith, Raye Ann Yapp, Mary Wiseman, Bernie Andreotti, Shirley Workman, Julie Hale, Patti Salvey-Sunde, Debbi Ragland, Donna Taylor, Tricia Crockett, Pam Hunt; Lori Oathes responded by notes to the agenda, highlighted in this color

(Please note these minutes are not categorized by number as the agenda I had didn't follow the exact discussion flow. I apologize for any confusion.)

**Minutes** from both the January Member meeting and Board meeting were approved.

**Treasurer Report:** Debbi read the balances for the Money Market account (\$10,088.30) and the Checking account (\$19,733.87) into the meeting record. She is still setting up bookkeeping to her preferences.

**March Meeting Details:** (Tricia) Karen Prout. April's program is Majestic Batiks, and May is quilt judge Kathie Kerler. **Equipment needs for March are a table and microphone. Lori O: more chairs please, and one for the BOM table**

Raffle Baskets: We made approximately \$200 from the Raffle Baskets. Linda Shaull was tending both the Raffle Basket table and the Free Table but can't do both; **Patti offered to watch the Free Table and keep any items that look appropriate** for the Summer Sale.

**New Officer Candidates for VP, Secy:** Susan asked for suggested members; no definite suggestions made.

**Newsletter and "to do at the meeting" discussion:** **Delleen suggested removing inclement weather statement;** group agreed. Per Shirley: **each meeting should highlight one activity, and call the list "what's happening at the meeting?"**. Group agreed. **Debbi suggested having a short description at each table during the meeting to educate members about the activity. We will put something in the newsletter about the VP and Secretary positions.** Raye Ann would be fine with a partner, but is okay on her own as well.

A brief discussion about side conversations during the meeting yielded an agreement that **everyone should be seated during the meeting except to conduct limited and quiet business at tables.** Voices carry, and are distracting to the program and interfere with guild announcements.

**Community Outreach Mini Presentation** was pushed back to the April meeting so all board and committee members can be present at the member meeting (many are traveling until then).

**Prorating Membership Dues:** Bernie and Mary presented two possibilities for adjusting dues when new members join in months other than August. The **group agreed on adopting the chart as presented in Option 1.** **Bernie and Mary will work with Linda to send a batch email to those who don't renew in August;** Shirley suggested reminding that you must be a member to enter a quilt into the show, or attend the fall retreat. Discussion was also about dropping names from the roster if non-renewed by October 31; if dropped, will be considered a new member.

**Quilt Show Update:** Shirley said tentative date still October 11 & 12. She asked Julie to discuss securing the church with Craig. The Raffle Quilt kits will be finished in time to hand out at March meeting and the Quilt will be completed to begin its 'travel' by April. Shirley requested a small table at the March 7 meeting. The March 9 planning meeting will be at Maureen Bittner's home; topics will be Accounting, Vendors, and the Boutique. Shirley also mentioned her son will build racks for the storage unit to hold the guild's equipment and supplies. Signage remains on the list of things to do; measuring the poles out in front of the church is essential, as is permission from the church.

**Reminder:** July member meeting is TUESDAY, July 2nd, not Thursday July 4th. It's at the church.

**PPM:** Raye Ann thanked Debbi for responding to the questionnaire form; but, Bernie and Mary sent out a document describing in great detail the procedures for the Membership job. Susan screen shared the document with the group. Raye Ann recommends using this format and will share with all on the Drive. Bernie and Mary both credited Barb Junor for much of the initial information gathering and recording.

### Future Guild Activities:

#### A. National Quilt Day, Saturday, March 16 activities

1. Eileen McCloskey will teach fabric postcards  
Lori O.: suggested that other demos take place as many couldn't get close enough to tables at the February meeting to see or hear adequately
2. Sewing kits for charitable sewing. Wendy from Fill a Stocking will be there to promote pillowcases, etc.
3. No Free Table at NQD
4. Fabric Finds will be on the stage
5. Lori O's input: Lori would like to do at table if room/need:

Ideas are a. she has more completed blocks ready to make patriotic quilts for charity

b. put together fat quarter bundles and /or curate & package fabric for 3 yard quilts, for prizes, and Summer Sale

c. demo some basic tasks i.e. cutting, 1/4" seam allowance, non-sewing items people use for sewing/quilting, etc.

6. Have an informal WIP swap – from suggestion box

Lori O's input: Might be too little time to make event/fun

Need basic guidelines i.e. start with a small project, label to describe complete or partial project contents, degree of doneness?, pattern included?, etc. Thinking of simple giveaway, or require taker to complete, or not? Fun to think about.

#### National Quilt Day Logistics Discussion: Per Julie

Facility Cleanliness and Maintenance: the space is free to the guild; janitorial services are NOT included, so we must bring vacuums and leave the floors CLEAN AND

THREAD-FREE. Our stray threads get caught in and can damage their equipment.

All tables, chairs, or other items used during the day must be put back in place before we leave for the day.

Security: New security/door lock system in place; need to work with Craig to determine how to manage in-and-out pedestrian traffic

Equipment Management: We need to bring irons & boards, power strips, extension cords, etc.

B. Summer Sale: We need to pick a date and secure the church parking lot and storage/sorting rooms with Craig. Susan and Patti will discuss offline and inform Julie asap.

#### Topics not on the agenda:

**Birthdays:** Patti has FQ for the birthday people, who can pick up a FQ at the Treasurer's table. Members must be present to win, if name is drawn. If not present, another name will be drawn. The President(s) will call names and birthdays, the group will sing Happy Birthday to all.

The birthday announcement will be made prior to the break to avoid interrupting other meeting business.

**Tables:** For best use of room space and traffic flow, the Membership table will remain in its usual position near the entry door, but the Raffle Basket and Treasurer's tables will switch places.

**Suggestion Box:** President(s) will acknowledge we are reading suggestions. A general, brief mention will be made at the next meeting about sensitivities to strong scents. Better descriptions of what's going on at BOM and 24's A Charm table will be made as well (also refer to Debbi's comment under the Newsletter section above).

Susan adjourned the meeting at 8:06 pm.  
Submitted by Raye Ann Yapp, Secretary